

# **WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT MIDDLE STATES ACCREDITATION VISIT**

**Monday, March 7, 2016, through Thursday, March 10, 2016**

## **SUMMARY (3.3.16 Update)**

The visit begins with a kick-off reception at each school as follows:

**Monday, March 7, 2016** – Orientation Session (Per Attached)

Kick-off Reception:

Middle/High School - Library: 2:15 – 3:00 p.m.

TJC - Library: 3:20 – 4:00 p.m.

**Tuesday, March 8, 2016** – Interviews/Data Review (Per Attached)

**Wednesday, March 9, 2016** – Interviews/Data Review (Per Attached)


**Thursday, March 10, 2016** – Interviews/Data Review (Per Attached)

Presentation of Recommendation

Middle/High School - Auditorium: 2:15 – 2:30 p.m.

*KEY for highlighting on following pages:*

 Indicates refreshment/lunch setups

 Indicates transportation support

**WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT  
INTERNAL TIMELINE – MIDDLE STATES ACCREDITATION VISIT  
Monday, March 7, 2016**

**Wheatland-Chili Middle/High School  
940 North Road, Scottsville, NY**

**T. J. Connor Elementary/District Office  
13 Beckwith Avenue, Scottsville, NY**

**Depart Hampton Inn: 12:45 p.m.**

<b>Time</b>	<b>Experience</b>	<b>Location</b>	<b>Attendees</b>
1:15 p.m.	Orientation Session <ul style="list-style-type: none"> <li>• Introductions</li> <li>• Review organizational folder (maps, schedules, etc.)</li> <li>• Explore assembled Middle States self-study materials (electronic and paper versions)</li> <li>• Obtain badge</li> </ul>	Middle/High School Main Office	Internal Coordinators: --Deb Leh, Superintendent --Bridget Ashton, K-12 Assistant Principal --Ann Bayer, Teacher --Jennifer Sinsebox, Executive Director, Curriculum and Instruction --Margaret Wright, Elementary Principal  Middle States Accreditation Team: --Mina Levenson, Chair --Gregory Baker, Team Member --Italo Baldassarre, Team Member --Cynthia Boucher, Team Member --Ann Habershaw, Team Member --Janice Noonan, Team Member
2:15 p.m.	Kick-off Reception	Middle/High School Library	Middle/High School Staff District Staff Board of Education Members
3:00 p.m.	Depart Middle/High School for T. J. Connor Elementary		
3:20 p.m.	Kick-off Reception	T. J. Connor Elementary Library	T. J. Connor Elementary Library Staff District Staff Board of Education Members
4:15 p.m.	Depart T. J. Connor Elementary for Hampton Inn		

**WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT**  
**INTERNAL TIMELINE – MIDDLE STATES ACCREDITATION VISIT**  
**Tuesday, March 8, 2016**

**T. J. Connor Elementary/District Office**  
**13 Beckwith Avenue, Scottsville, NY**

**Depart Hampton Inn: 7:00 a.m.**

<b>Time</b>	<b>Experience</b>	<b>Location</b>	<b>Attendees</b>
7:30 a.m.	Visitors arrive at District Office and are greeted by Superintendent	Board of Education Conference Room Room 312	Deb Leh, Superintendent
7:45 a.m.	Visitors meet with members of the Board of Education	Room 312	BOE members
8:30 a.m.	Observe student arrival (TJC)		Margaret Wright, Principal
9:00 a.m.	Tour classrooms/observe instruction (TJC)		<i>Responsible: Margaret Wright</i>
10:30 a.m.	Visitors meet with classroom instructors/building leaders/support staff representatives (TJC)	Room 312	<i>Responsible: Margaret Wright</i> <b>Teacher:</b> Pauline Emelson (Curriculum Council, Project Lead The Way Launch Lead Teacher) <b>Teacher:</b> Cristy Smith (Special Education) <b>Support Staff:</b> Tricia Pfaff (Psychologist) <b>Teacher Aide:</b> Deanie Estes (Paraprofessional and School Related Personnel Unit President) <b>Communications Specialist (Monroe #2 BOCES):</b> Jackie Finn <b>Board of Education Clerk/ Superintendent's Assistant –</b> Judy Cianciola
11:30 a.m.	Lunch with student representatives	Room 312	Margaret Wright 1 <sup>st</sup> Grade: Leon Gomes 1 <sup>st</sup> Grade: Don'Nette White-Smith 3 <sup>rd</sup> Grade: Christopher Casagrande 3 <sup>rd</sup> Grade: Katie Tabor 5 <sup>th</sup> Grade: Priscilla Kiptoo 5 <sup>th</sup> Grade: Adam Kohn

Time	Experience	Location	Attendees
			5 <sup>th</sup> Grade: Lauren Nelson
1:00 p.m.	Visitors meet with classroom instructors/building leaders/support staff representatives (TJC)	Room 312	<i>Responsible: Margaret Wright</i> <b>Teacher:</b> Tracy Meyer (Shared Decision Making Team) <b>Teacher:</b> Patty Bruno (Wheatland-Chili Federation of Teachers Unit President) <b>Teacher:</b> Beth McDougall (Music Teacher; Curriculum Council) <b>Intervention Teacher:</b> Jennifer Matejcik (Math) <b>Support Staff:</b> Tracy Pasquantonio (Social Worker) <b>Teacher Aide:</b> Gail Strang (Computer Support) <b>Food Service:</b> Tammy Brooks <b>Nutrition Services Director:</b> Kathy Palmer <b>Paraprofessional:</b> MaryPat Tobey (Business Office)
2:00 p.m.	Visitors meet with Leadership Team members	Room 312	--Bridget Ashton, K-12 Assistant Principal --Jason deJong, Pupil Personnel Services Supervisor (Monroe 2 BOCES Shared Staff) --Beth Gillette, Business Manager (Monroe 2 BOCES Shared Staff) --Cindy Kwiatkowski, Facilities/Transportation Director --Deb Leh, Superintendent --Larry Mancuso, HR Manager (Monroe 2 BOCES Shared Staff) --Jennifer Sinsebox, Executive Director of Curriculum and Instruction --Eric Windover, Secondary Principal --Margaret Wright, Elementary Principal
<b>3:15 p.m.</b>	<b>Travel to Middle/High School for document study and review</b>	MS/HS Main Office Conference Room	

<b>Time</b>	<b>Experience</b>	<b>Location</b>	<b>Attendees</b>
	Document study and review	MS/HS Main Office Conference Room	
<b>5:00 p.m. – subject to change</b>	<b>Depart Wheatland-Chili Middle/High School for Hampton Inn</b>		

**WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT  
INTERNAL TIMELINE – MIDDLE STATES ACCREDITATION VISIT  
Wednesday, March 9, 2016**

**Wheatland-Chili Middle/High School  
940 North Road, Scottsville, NY**

**Depart Hampton Inn: 7:00 a.m.**

<b>Time</b>	<b>Experience</b>	<b>Location</b>	<b>Attendees</b>
7:30 a.m.	Visitors arrive at Middle/High School and are greeted by Principal	Main Office	<i>Responsible: Eric Windover, Principal</i>
8:00 a.m.	Tour classrooms/observe instruction (MS/HS)		<i>Responsible: Eric Windover</i>
10:00 a.m. – 10:45 a.m.	Visitors to meet with randomly selected students	Main Office Conference Room	Students to be randomly selected by accreditation team
11:00 a.m. – 11:45 a.m.	Visitors meet with classroom instructors/building leaders/support staff representatives (MS/HS)		<i>Responsible: Eric Windover</i> <b>Teacher:</b> Aubrey Krenzer (ELA, Curriculum Council) <b>Teacher:</b> Kaylee Mitchell (Grade 6) <b>Teacher:</b> Denise Hourihan (Business, Curriculum Council) <b>Teacher:</b> Steve Conklin (Math, Technology Instructional Support) <b>Support Staff:</b> Mitch Kilgore (Social Worker) <b>Teacher Aide:</b> Karen Lee Wilson <b>Clerical:</b> Cindy Rhoda
12:00 noon	Lunch with student representatives	Middle/High School Library	Eric Windover Deb Leh 6 <sup>th</sup> Grade: Olivia Cross and Andrew Nolan 7 <sup>th</sup> Grade: Jacob Passmore 8 <sup>th</sup> Grade: Kevin Wehle 9 <sup>th</sup> Grade: Madeline Jewell 10 <sup>th</sup> Grade: Allyssa Seilheimer and Julia Nolan 11 <sup>th</sup> Grade: Madison Hogue, Abby Hogan, and Connor Smith 12 <sup>th</sup> Grade: Abby Berl and Michael Worth
1:00 p.m. – 1:45 p.m.	Visitors meet with classroom instructors/building leaders/support staff representatives (MS/HS)	Main Office Conference Room	<i>Responsible: Eric Windover</i> <b>Parent:</b> Silvia Benso (Shared Decision Making Team) <b>Teacher:</b> Adrienne Loftus (ELA)

Time	Experience	Location	Attendees
			<b>Teacher:</b> Joanne Iovoli (Science, Curriculum Council) <b>Support Staff:</b> Kathy Hiltunen (Nurse) <b>Teacher Aide:</b> Kathy Mathewson <b>Clerical:</b> Charlene Birnie <b>Managed IT Service:</b> Dave Dennison (Monroe #1 BOCES/Regional Information Center)
2:00 p.m. – 2:45 p.m.	Visitors meet with classroom instructors/building leaders/support staff representatives (MS/HS)	Main Office Conference Room	<i>Responsible: Eric Windover</i> <b>Parent:</b> Karen Tabor (Shared Decision Making Team) <b>Teacher:</b> Dave Slymon (Special Education) <b>Teacher:</b> Sheryl Little (Special Education) <b>Teacher:</b> Ann Bayer (Elementary, Shared Decision Making Team) <b>Support Staff:</b> Andrea Goodfellow (Counselor) <b>Clerical:</b> Lois Hagadorn (Library) <b>Clerical:</b> Meg Lynch
3:00 p.m.	Document study and review	Main Office Conference Room	
5:00 p.m. – subject to change	Depart Wheatland-Chili Middle/High School for Hampton Inn		

**WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT  
INTERNAL TIMELINE – MIDDLE STATES ACCREDITATION VISIT  
Thursday, March 10, 2016**

**Wheatland-Chili Middle/High School  
940 North Road  
Scottsville, NY**

**Depart Hampton Inn: 7:00 a.m. (Team Members Drive Own Vehicles, Parking Provided – Cones will be set up in Visitor Parking in front of the gymnasium [front left-hand side of school])**

<b>Time</b>	<b>Experience</b>	<b>Location</b>	<b>Attendees</b>
7:30 a.m.	Visitors arrive at Middle/High School	Main Office Conference Room	<i>Responsible: Eric Windover</i>
8:00 a.m. – 8:45 a.m.	Visitors meet with classroom instructors/building leaders/support staff representatives (MS/HS)		<i>Responsible: Eric Windover</i> <b>Teacher Center Director:</b> Cara Montrois (Social Studies, Curriculum Council) <b>Bus Driver:</b> Nancy Scheerens (Bus Driver, Cafeteria Worker, Custodian Collective Bargaining Unit President) <b>Bus Driver:</b> Marilyn Johnson <b>Facilities:</b> Dennis Draper (Maintenance Mechanic) <b>Facilities:</b> Tony Nicosia (Custodian) <b>Facilities:</b> Kenny Wright (Assistant Custodian) <b>Facilities:</b> Renee Mancuso (Transportation/Facilities Assistant)
9:00 a.m. – 11:45 a.m.	Document study; classroom visits; other	Main Office Conference Room	
12:00 noon	Lunch with leadership team	Middle/High School Library	--Bridget Ashton, K-12 Assistant Principal --Jason deJong, Pupil Personnel Services Supervisor (Monroe 2 BOCES Shared Staff) --Beth Gillette, Business Manager (Monroe 2 BOCES Shared Staff) --Cindy Kwiatkowski, Facilities/ Transportation Director --Deb Leh, Superintendent



<b>Time</b>	<b>Experience</b>	<b>Location</b>	<b>Attendees</b>
			--Larry Mancuso, HR Manager (Monroe 2 BOCES Shared Staff) --Jennifer Sinnebox, Executive Director of Curriculum and Instruction --Eric Windover, Secondary Principal --Margaret Wright, Elementary Principal
1:15 p.m.	Document study and review	Main Office Conference Room	
2:15 p.m.	Presentation of recommendation	Middle/High School Auditorium	